**ANATOMY AND PHYSIOLOGY 201**

**SAMPLE FIRST NOTEBOOK GRADE SHEET**

**STUDENT ASSISTED GRADING: Check approp. box:**

<table>
<thead>
<tr>
<th>OK</th>
<th>-1</th>
<th>-2</th>
<th>-3</th>
<th>-4</th>
<th>Fank help?</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>/4</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Tbl of Handouts:** pages 1, then 8 through 22 (minus 1 pt/pg missing)

**Personal Table of Contents:** typed, single sp’d. Each page: #, topic, dated

**A&P 201 Slides Index:** NB pgs of illustrated slides (#s 2-13,15)

**New wordstem list:** last page. Typed? Is the date mounted indicated?

**Front cover Name Plate, Gradeslips** back cover: 1, 2, 3: -1/missing

**Evaluator sign:**

<table>
<thead>
<tr>
<th>eval</th>
<th>good</th>
<th>adeq</th>
<th>ops</th>
</tr>
</thead>
</table>

-EVALUATOR sign: ______________________

Sum of earned points: 18- = _______

**ENTRIES & ILLUSTRATIONS:**

1. Microscope illustration, interpupillary dist, lwr stage: ccw meaningfully titled
2. Buccal smear, including source, stain, labeling
3. Simple cuboid epithelium: labeled duct, apical feature sized to fill page
4. Pseudostratified ciliated columnar epithelium accurately reflect specim’n
5. Areolar connective tissue including fibers, all possible cells sufficient detail & clarity
6. Yellow elastic tissue, diagnostic fiber superstructure clear labeled as in protocol
7. Elastic cartilage source, treatment (stain, etc.
8. Skin with hair follicle, accessory organs, arrector pili orient’n magnification

**SUGGESTIONS/CONCLUSIONS:** For extra 3 points: typed on single page, cross ref’d to appropriate NB page

<table>
<thead>
<tr>
<th>Conclusions drawn, improvements in protocols offered.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Errors and/or problems spelled out?</td>
</tr>
<tr>
<td>Suggestions for further experiments are thoughtful, new ideas presented.</td>
</tr>
</tbody>
</table>

**NOTEBOOK ENTRIES, OVERALL:**

**Handout Table filled in:** All protocols permanently mounted with non-embossed contact paper, intact. Title for each handout, between lines 1 & 3.

**Your Tbl of Contents:** Typed, single spaced, dated, mounted in front pages. 
**Pen permanent, black and fine**, (not ball point) used for all entries.

**Dates for each entry made**, top L. Odd pages clearly numbered, top R.

**Title for each page:** meaningful & in CAPS. Entries start below line 9.

**Labeled cross ref’s for** each page (protocols, illustrations, data, etc) on line 6.

**Fresh page** for each expt. Adequate open space. Numerical data offset.

**Suggestions and/or conclusions** (scoring based on table above)

- You get an additional 3 points for typing on a single page and cross referencing.
- Care shown in presentation. Detailed data entered directly -- book.
- Features explained (& colored?). Additional non-required materials?

**SUMMARY**

<table>
<thead>
<tr>
<th>Excel</th>
<th>Adeq</th>
<th>Ops</th>
</tr>
</thead>
</table>

**Handout page(s):**

**pg v**

<table>
<thead>
<tr>
<th>x2</th>
<th></th>
</tr>
</thead>
</table>

Number of check “pluses:” ______ x (+3) =

Number of check deficiencies: ______ x (-3) =

Student graded points = 18 - ______ =

Illustration points = 29 - ______ =

- Notebook procedure, overall
- Notebook procedure: bonus points
- Notebook procedure: demerits
- Student assisted (fr table at top)
- Illustration points
- Total points earned (at top of page)